

# 旅遊細則

## 行李：

- 1) 參團者每人只限攜帶托運及手提行李各一件。
- 2) 航空公司只限攜帶兩件托運行李，第一件免收費。
- 3) 托運行李重量不得超過50磅(23公斤)，長度62吋/157厘米。
- 4) 手提行李不得超過尺寸45吋/114厘米。
- 5) 行李遺失或旅客財物受損壞，一概與本公司無關。

## 護照 / 簽證：

- 1) 報名者護照有效期必須超過六個月，從返回計算。
- 2) 非美國公民者必須向所屬領事館或各大旅行社查詢簽證有關之問題。
- 3) 簽證如被領事館拒絕而導至不得參團者，一切按照正常取消手續條例辦理。

## 旅行證件：

- 1) 所有開出的電子機票，航空公司都不得退還。
- 2) 所有旅行文件將於二至三星期前寄出，餘款必需付清。
- 3) 客人若要求速遞或提前寄出旅遊文件，顧客需自付服務費。

## 提前預訂的好處：

- 1) 提早報名者可保證航機訂位，又可享受折扣優惠，節省金錢。
- 2) 越遲報名，機票不單會漲價，訂位亦不得保證。
- 3) 旺季時，預早訂位可確保您的旅遊計劃。

## 價格保證：

- 1) 訂金只能確保團費和機票價格，並不包括任何政府稅金及附加稅。團費必需付清才能保證。
- 2) 價格如有變動，恕不作另行通知。
- 3) 收取訂金同時便可保證團費價格。

## 訂位辦法：

- 1) 本公司接受本票、現金或支票。
- 2) 報名先付訂金每位\$300.00美元包確保機位，餘款需於出發前45天全部繳清(旺季-6, 7, 8, 12月須在出發前60天繳清)，逾期未清繳所有費用者，本公司有權取消訂位及團費概不發還。所有訂金及團費都不可轉讓他人或轉為其它出發日期使用。
- 3) 自購機票者必須在出發前查詢團體機場會合時間及地點，或自行前往旅館會合。
- 4) 報名時必須持有有效護照影印本以便訂位，報名者必須仔細檢查名字及行程，有錯漏而未及早更正，一切責任自付。

## 臨時取消及退款辦法：

一經報名後在任何情況或理由下需要取消訂位，必須於出發日期前以書面通知以作賠償。

- 1) 46天以上取消，每人扣除罰款\$300.00。
- 2) 31-45天內取消，每人扣除罰款\$500.00。
- 3) 15-30天內取消，每人扣除團費50%。
- 4) 01-14天內取消，出發當天或過後取消者，全部團費恕不退還。

以上罰款不包機票部份，所有團體機票絕對不能退款、改名、轉讓。

## 其他細則：

- 1) 在任何理由及情況下團員若逾時而趕不上航機或巴士出發，本公司恕不負責及概不退還任何費用。
- 2) 航機或巴士因故障或塞車而延誤出發時間，需將行程更改或取消節目，團員不得藉故反對及退出，如遇上天氣惡劣、罷工或突發意外，引致行程延誤，團員不得藉故要求賠償或索回團費。
- 3) 團員須自行負責有效之旅遊證件(護照)及簽證，如在入境時為當地移民局(海關)拒絕入境，概與本公司無涉，一切損失團員自行負責，團費例不退還。
- 4) 團友在任何情況或私人理由下，要求自行出發，個別返回或中途離團，本公司定當協助安排。惟本公司將不負責一切由於交通或任何事上之延誤而導致未能趕上預先安排的行程或住宿上間接或直接之費用損失。
- 5) 遊覽章程屬文字參考性質，遊覽程序及住宿地點等問題，本司乃視乎實際情況作出適當的安排及調改，團友理應接受，不得異議。
- 6) 單人報名者，須另加單人房附加費事(先繳)，或要求本公司代為安排與另一團友同房，若在無法安排情況下，報名者不得藉故退出。
- 7) 團員如在旅途中退出任何一項活動或膳食，均當自動放棄，費用概不發還。
- 8) 任何團員若蓄意妨礙領隊工作，危害他人人身安全，影響團體正常活動及利益，領隊得視具體情況或在大多數團員贊同下有權取消其隨團資格，命令該團員離團，其未完成部份旅程之餘數概不退還，其離團後一切行動，概與本公司無涉。

## 責任問題：

- 1) 本公司所採用之各類觀光交通工具及酒店，如飛機、輪船、火車或巴士等，其對旅客安全及行李遺失等問題，各機構均訂有各種不同之條例，以對旅客負責。行李遺失，意外傷亡及財產損失等情形，當根據各機構所訂立之條例作為解決的依據，概與本公司無涉。
- 2) 若遇特殊情況，如天氣惡劣、罷工、颱風影響證件遺失、酒店突告客滿，原定班機取消或延誤、政變或任何非人力可控制的突發事故，而必須將行程、住宿或交通工具更改或取消任何一項旅遊節目，本公司得依照當時情況全權處理，在此情況下團員不得藉故反對及要求賠償，事件所引致之損失或增加費用，團員需自行負責。
- 3) 凡參團者，需遵守各國法紀，嚴禁攜帶私貨營利及違禁物品。進出境準則條例，是根據個別國家所訂立，如因個人理由而被某國家拒絕入境，其責任與本公司無涉，餘下之旅程將不獲退還款項，及因而所需之額外費用如交通、住宿需由其個人負責，與本公司關。
- 4) 在任何情況及任何地點下失竊，引致遺失金錢及物品，本公司、司機、及領隊均不負任何責任，任何財物及證件等團員理應並有責任自行保管。
- 5) 若本說明書在印刷上有任何錯漏，本公司恕不負責。

## 保險問題：

團員可自行投保旅遊平安保險及行李保險，有關投保手續可向報名之旅行社或直接上網[www.travelguard.com](http://www.travelguard.com)查詢。

## Terms & Conditions

### Baggage allowance:

1. Only 1 suitcase per person plus a carry-on bag is permitted on all tours.
2. Airlines allow 2 checked-in baggage items, first item is free-of-charge.
3. The maximum weight of each checked-in baggage item must not exceed **50 lbs. (23kg)**, length: **62 in. / 157 cm**.
4. Limits for carry-on bags, should not exceed the length of **45 in / 114 cm**.
5. No responsibility is accepted for loss of or damage to baggage or any of the traveler's belongings.

### Passport/Visas:

1. All tour members' passports must be valid for at least 6 months AFTER date of return.
2. Non-U.S. citizens must check with respective consulates or travel agencies for the necessary visa requirements.
3. The Tour Operator is not responsible for the refusal of visas by Consular offices and normal cancellation charges will apply.

### Travel Documents:

1. All air tickets are E Tickets and non-refundable.
2. Itineraries and other travel related documents are delivered two to three weeks prior to departure, provided full payment has been received.
3. For last minute delivery or documents requested in advance, a service charge is added against the customer.

### Advance Purchase Benefits:

1. Purchase in advance always secured confirmed airlines space and result in great savings.
2. Late purchases results in higher airfares and limited seat available.
3. Plan your trip ahead of time to prevent tour not available, especially in high season.

### Price Guarantee:

1. Once your deposit has received, that land cost is guaranteed, not including surcharges and any government tax increases on airfares unless we receive full payment.
2. Prices are subject to change without notice prior to departure.
3. The current price will be guaranteed at the time of reservation and deposit received.

## Booking Procedures

### Deposits:

1. We accept checks, money order or cash only.
2. A deposit of **\$300.00** per tour per person is required for us to reserve space for you. Final payment is due **45** days prior to departure. During Peak Season, (**Jun, Jul, Aug & Dec**) full payment is due **60** days in advance of departure date. We reserve the right to cancel the reservation if final payment is not received by the due date. For reservation made within the due date period, payment in full is required. Deposit and final payment shall not be transferred for another participant or replaced to a different tour under any circumstance.
3. Participants who purchased air tickets separately must verify the group arrival time and airport location to be meet for joining the tour or meet directly at the hotel.

4. Photocopies of valid passport must be presented at time of reservation. Participants must verify their correct names, dates of travel and itineraries at time of reservation. If any mistake occurs and not being advised to travel agency on time, such responsibility remains solely to the participant.

### Cancellation Penalties (must inform in writing) Per Person, Prior to Departure:

1. Over **46 days** ..... **\$300.00**
2. From **31-45 days** ..... **\$500.00**
3. From **15-30 days** ..... **50% of tour price**
4. From **14 days to "No-Show"** ..... **100% of tour price**

Above penalties are based on tour portion only. Air tickets are totally non-refundable, non-changeable and non-endorsable once been issued under any circumstances.

### Responsibility:

1. Tour Operator reserves the right to decline or accept any participant at any time; to expel any participant from the tour, to make changes in the itinerary; to cancel a tour if necessary for the purpose of comfort, convenience, or safety of the participant.
2. Tour Operator reserves the right to cancel the tour if participants are below 10. Alternate tour will be replaced. If participants are not satisfied, the only responsibility of Tour Operator will be to refund to the participants the amount we have received for the reservations.
3. Tour Operator acts only as an agent for the group in making arrangements for air, hotels, transportation, sightseeing, or other services. The individual participants and/or purchaser, by acceptance of the program in the form of payment, agrees that Tour Operator and/or its agents shall not be liable for any injury, damage, loss, accident, delay or irregularity, or expense, to person or property due to any act of default of any hotel, carrier, or other service provider included herein. Air tickets, vouchers, coupons, or contracts currently in use by an air carrier, hotel, or other service provider shall constitute the sole contract between the tour participant and such contractor.
4. Tour Operator and its agents and suppliers accept no responsibility for any damage, delay, or irregularity, expense or liability arising from sickness, theft, labor disputes, machinery breakdown, quarantine, customs regulations, government restraints, war, strikes, terrorism, natural disaster, weather conditions during the tour, nor for any additional expenses or damages due to changes in itineraries or services, or any other cause beyond their control.
5. Participants decide to withdraw from any tour program, such as meals, cruise ride, sight-seeing or lodging, will not receive any compensation.
6. Tour Operator is not responsible for any typographical or printing errors or omissions in this brochure.

### Travel Insurance

1. **Travel Protection Plan** and **Tour Cancellation Protection** are **strongly recommended**.
2. You may visit [www.travelguard.com](http://www.travelguard.com) for complete details.
3. Be sure to read the insurance coverage carefully when you choose to purchase.